

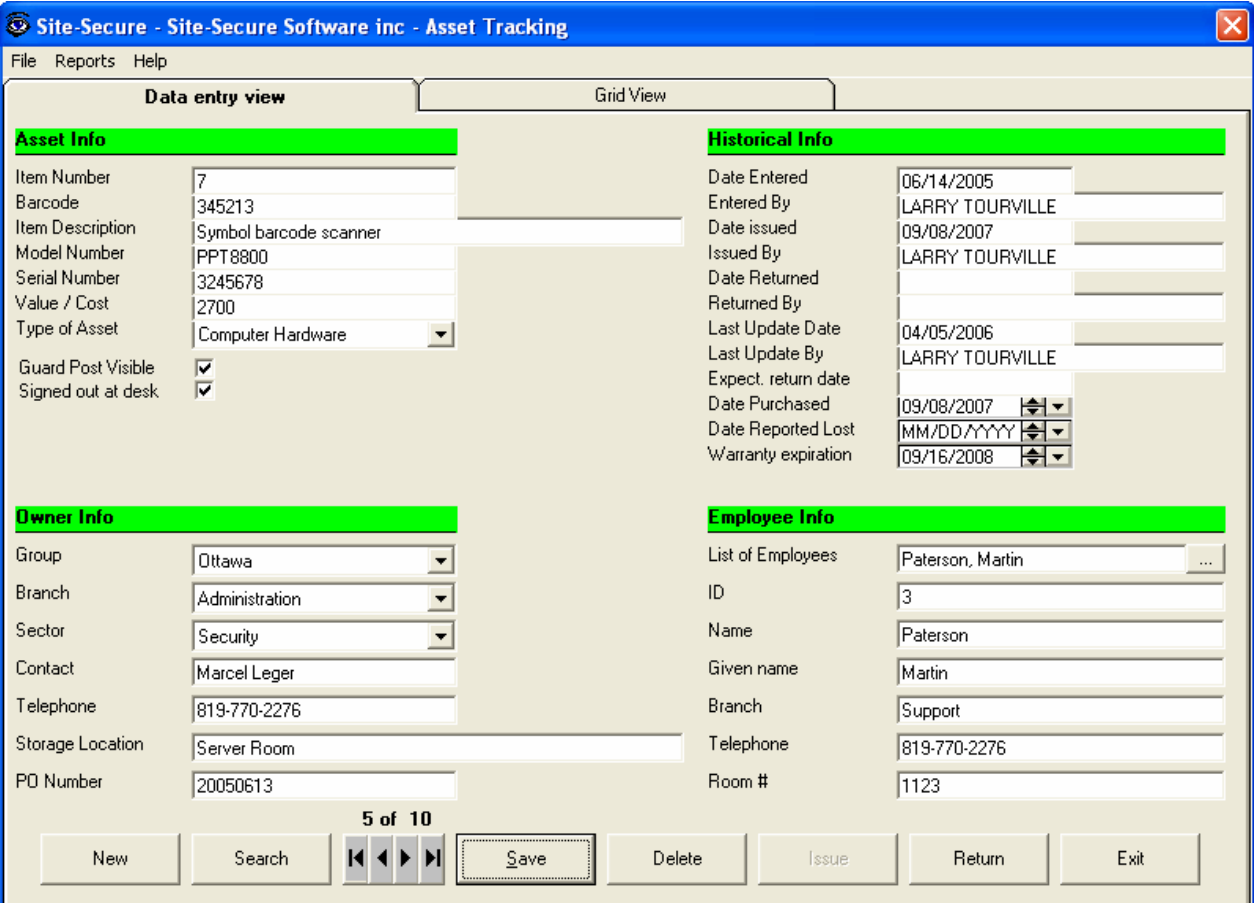


SITE SECURE

Security Management Made Easy

Asset Tracking Module

The Tracking and Control of Corporate Assets is often one of the most seriously overlooked functions within a company. Assets are often considered to be plant machinery and product. Often overlooked as company assets, are such items as company credit cards, laptop computers, camcorders, palm computers, cellular phones - tools we all take for granted these days. These items together can amount to very large sums of investment on the part of a company. It is therefore important to know the make, model number, serial number of each asset and to whom it is assigned etc. Items that leave the premises infrequently and that are not specifically assigned to any one person; should be recorded out and in with the expected return date recorded. If it is not returned by the due date the item will be flagged for investigation. This is a module that can quickly return its investment by keeping track of company assets and who is responsible for them.



Site-Secure - Site-Secure Software inc - Asset Tracking

File Reports Help

Data entry view | Grid View

Asset Info		Historical Info	
Item Number	7	Date Entered	06/14/2005
Barcode	345213	Entered By	LARRY TOURVILLE
Item Description	Symbol barcode scanner	Date issued	09/08/2007
Model Number	PPT8800	Issued By	LARRY TOURVILLE
Serial Number	3245678	Date Returned	
Value / Cost	2700	Returned By	
Type of Asset	Computer Hardware	Last Update Date	04/05/2006
Guard Post Visible	<input checked="" type="checkbox"/>	Last Update By	LARRY TOURVILLE
Signed out at desk	<input checked="" type="checkbox"/>	Expect. return date	
		Date Purchased	09/08/2007
		Date Reported Lost	MM/DD/YYYY
		Warranty expiration	09/16/2008

Owner Info		Employee Info	
Group	Ottawa	List of Employees	Paterson, Martin
Branch	Administration	ID	3
Sector	Security	Name	Paterson
Contact	Marcel Leger	Given name	Martin
Telephone	819-770-2276	Branch	Support
Storage Location	Server Room	Telephone	819-770-2276
PO Number	20050613	Room #	1123

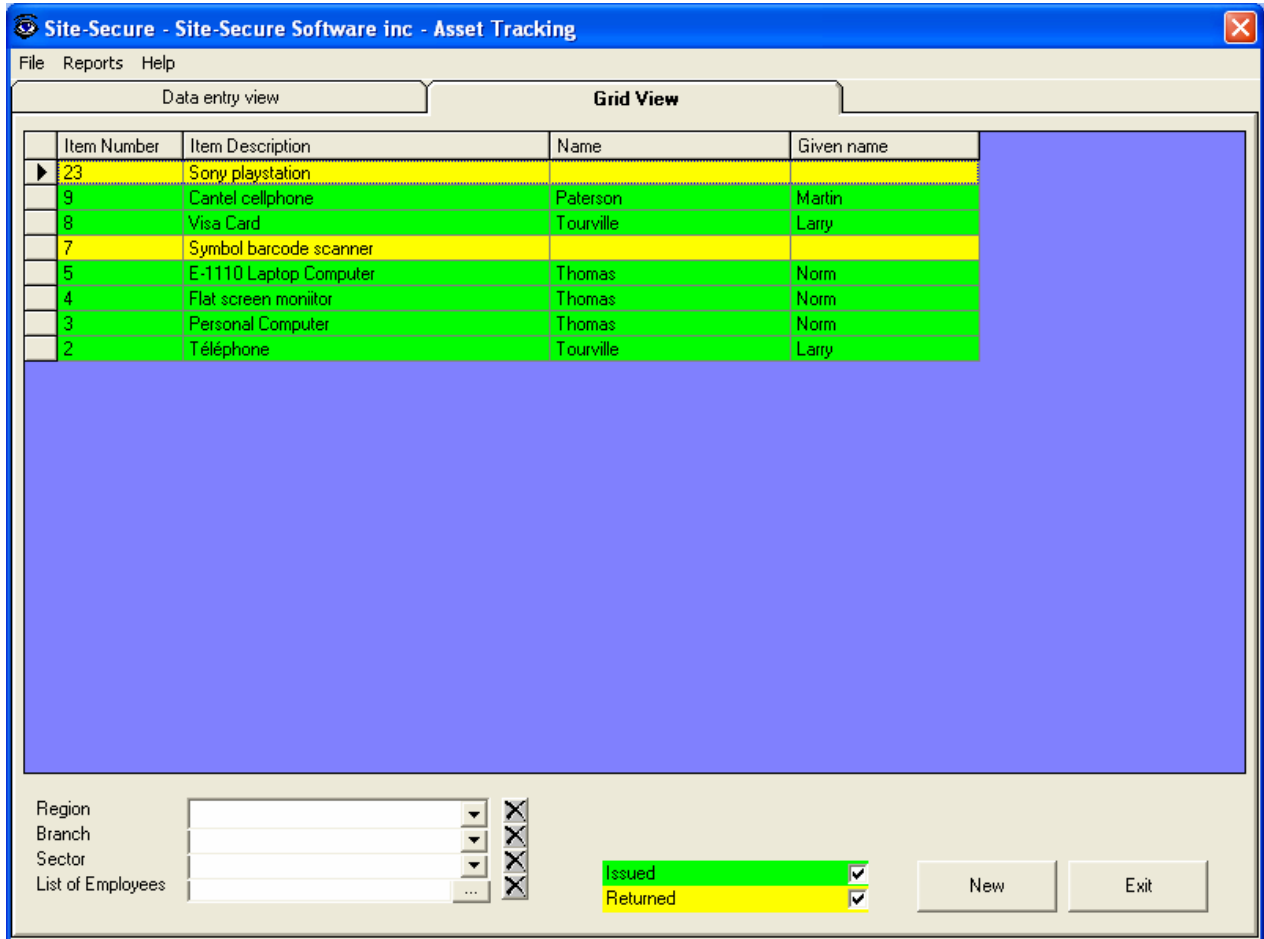
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New Search [Navigation] Save Delete Issue Return Exit

Features:

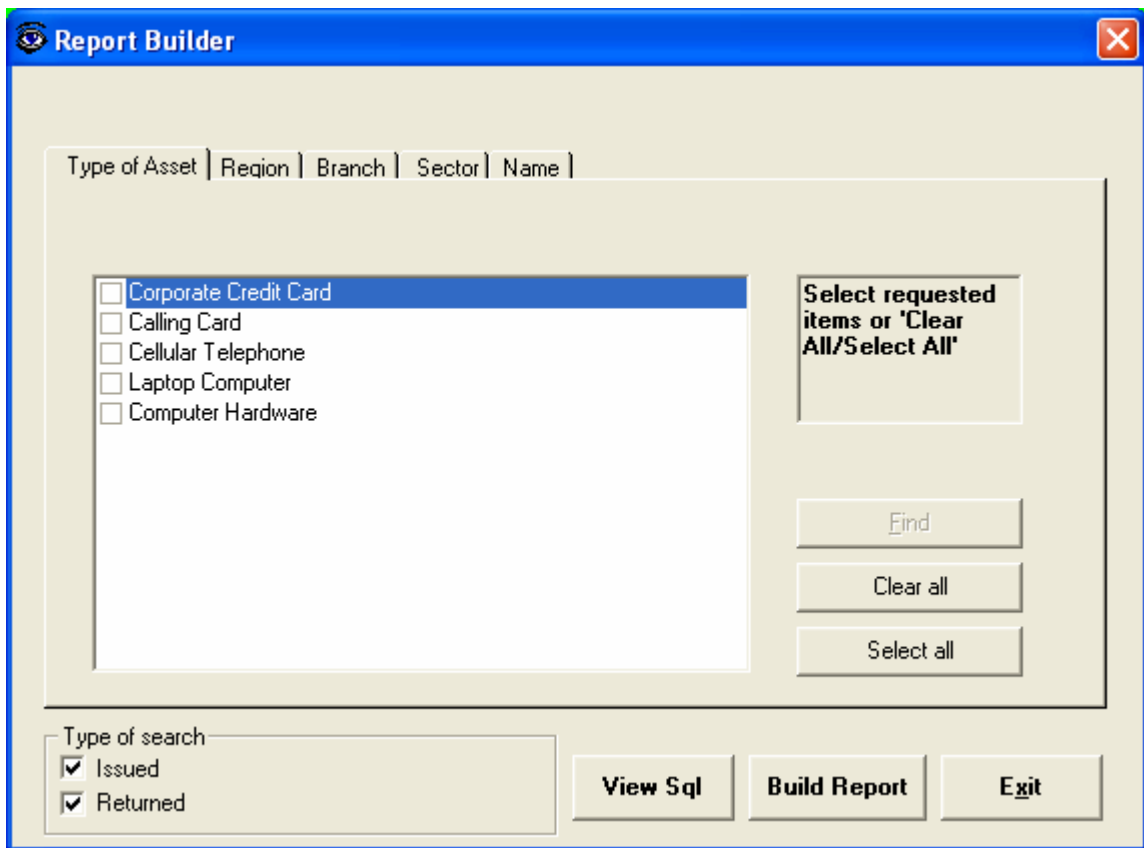
- Details what assets are assigned to which employee
- Records each asset's make, model & serial number
- Can keep a record of asset values
- Keep records of where assets can normally be found within the company facilities
- Can read almost all Bar Codes
- Data can be imported from an external source.

Grid View of assets



Extensive report capabilities

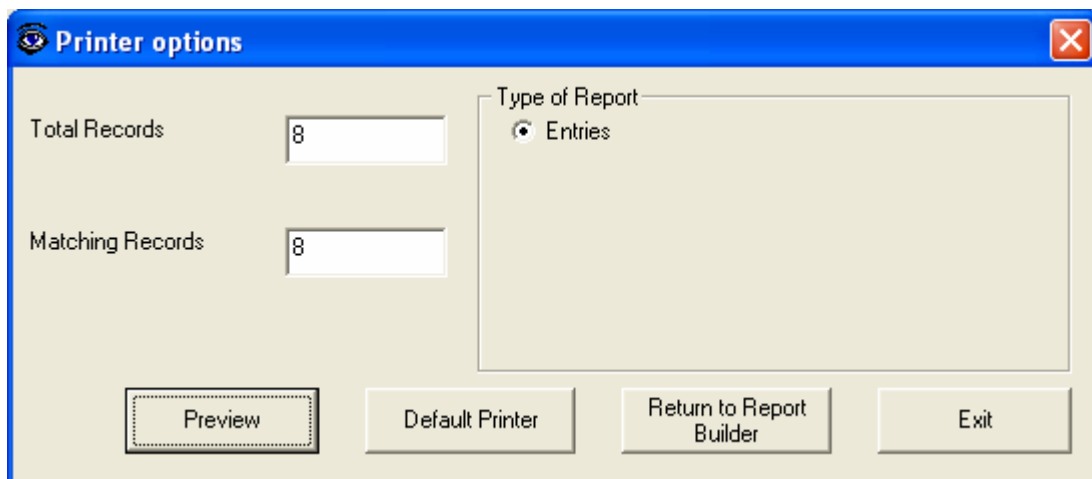
With the Site-Secure Report Builder, an almost infinite number of reports can be generated for data analysis and statistical reporting.



The screenshot shows the 'Report Builder' application window. At the top, there is a title bar with the text 'Report Builder' and a close button. Below the title bar, there is a search criteria section with labels: 'Type of Asset', 'Region', 'Branch', 'Sector', and 'Name'. A list of asset types is displayed with checkboxes: 'Corporate Credit Card' (checked), 'Calling Card', 'Cellular Telephone', 'Laptop Computer', and 'Computer Hardware'. To the right of the list is a box containing the text 'Select requested items or 'Clear All/Select All''. Below this box are three buttons: 'Find', 'Clear all', and 'Select all'. At the bottom left, there is a 'Type of search' section with two checked options: 'Issued' and 'Returned'. At the bottom right, there are three buttons: 'View Sql', 'Build Report', and 'Exit'.

Also included are built-in “quick reports” such as:

- Report assets assigned to a particular employee
- Report assets in storage and location
- Report assets by classification
- Report assets by branch, region



The screenshot shows the 'Printer options' application window. At the top, there is a title bar with the text 'Printer options' and a close button. Below the title bar, there are two input fields: 'Total Records' and 'Matching Records', both containing the value '8'. To the right of these fields is a 'Type of Report' section with a radio button selected for 'Entries'. At the bottom, there are four buttons: 'Preview', 'Default Printer', 'Return to Report Builder', and 'Exit'.